



DEFENSE DEADLINES 2008-2009

JANUARY GRADUATION

- Nov. 17 Last day to get dissertation/thesis to Grad School for preliminary formatting check
- Nov. 17 Last day to schedule defense
- Dec. 5 Last day to defend
- Dec. 12 Last day for dissertation/thesis to Grad School
- Dec. 12 Candidacy forms to Grad School

MAY GRADUATION

- Mar. 22 Last day to get dissertation/thesis to Grad School for preliminary formatting check
- Mar. 25 Last day to schedule defense
- Apr. 9 Last day to defend
- Apr. 17 Last day for dissertation/thesis to Grad School
- Apr. 17 Candidacy forms to Grad School

AUGUST GRADUATION

- June 26 Last day to get dissertation/thesis to Grad School for preliminary formatting check
- July 1 Last day to schedule defense
- July 17 Last day to defend
- July 24 Last day for dissertation/thesis to Grad School
- July 24 Candidacy forms to Grad School

Steps to Defending a Thesis or Dissertation:

- Seek approval of your preliminary thesis or dissertation from your advisor and committee. When they indicate you are ready to defend, proceed with scheduling
- Give each member of your committee a copy of your thesis or dissertation not later than the deadline given for submitting the document for the preliminary formatting check
- Work with your advisor and committee members to decide on a mutually agreeable date and time
- Contact the AA in the Graduate Studies office, who will arrange a room for the defense, prepare the paperwork, and provide your committee with Readers Reports
- Signed Readers Reports must be given to the AA not later than the deadline for scheduling the defense. The Grad School will not accept a defense schedule without all signed Readers Reports attached, and all must be received at least ten working days before the defense date..
- Take a copy of the thesis/dissertation to the Grad School for the preliminary formatting check by the deadline
- Take your final, corrected, modified and adjusted thesis/dissertation to the Grad School by the final deadline