

EMMA M. SCHROEDER

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EDUCATION

University of Notre Dame

Expected Graduation 2026

Ph.D. Student in the Department of Political Science

Fields: American Politics and Comparative Politics

Loyola University Chicago

May 2021

Bachelor of Arts, Political Science

Magna Cum Laude with Interdisciplinary Honors

Minors: Global and International Studies & Ethics and Moral Philosophy

PROFESSIONAL/ACADEMIC MEMBERSHIPS

- **Phi Beta Kappa**
- **Pi Sigma Alpha, Zeta Mu Chapter**

PROFESSIONAL EXPERIENCE

Brookings Institution Center for Effective Public Management

Spring 2020

Research Intern

- Intern for research organization focused on identifying and solving U.S. political and governance challenges
- Researched topics pertaining to U.S. Congressional and Presidential elections
- Analyzed Congressional hearings and government reports on electoral and policy issues to identify significant topics for analysis
- Supported Senior Fellows' research efforts through participation in weekly meeting discussions

Office of Ohio State Representative Allison Russo, Columbus, OH

Summer 2019

Intern

- Responded to constituent questions and concerns regarding pending legislation and state and local agency questions and issues
- Researched and presented policy proposals, including analysis of family and child tax credits
- Attended Ohio Legislature sessions and hearings and met with Ohio agency heads regarding legislation
- Staffed constituent town hall meetings with Representative Russo for discussion of constituent concerns
- Reviewed and processed daily constituent mail, including logging all correspondence

Hilliard, OH Recreation & Parks Department

Summers 2017 – 2019

Customer Service Office Assistant

- Assisted with all front desk operations for recreation & parks department of Columbus, OH suburb with 35,000 residents, including responding to walk-up customers and telephone requests for information on all facets of recreation & parks operations
- Performed electronic aquatic and summer programming sales duties, including determining eligibility for memberships, training other staff on use of online sales programs, and completing special IT projects to determine appropriate sales processing and payments based on resident and family demographics

CAMPUS AND COMMUNITY INVOLVEMENT

Honors Student Association, Member

2017 – 2021

- Connects students in the Loyola Interdisciplinary Honors Program with resources for further growth

Loyola 4 Chicago

Fall 2018 – Fall 2019

- Volunteered weekly at Misericordia, a Chicago home for over 600 developmentally disabled residents